



**INTERNATIONAL CIVIL AVIATION ORGANIZATION**  
**South American Regional Office - Regional Project RLA/99/901**  
*Regional Safety Oversight Cooperation System*  
**Thirtieth Ordinary Meeting of the General Board (JG/30)**  
Asunción, Paraguay, 3 December 2017

**Item 3: Annual evaluation of the SRVSOP and RCPF/15 results**

(Presented by the Technical Committee)

<b>Summary</b>	
This working paper submits to the consideration of the General Board the proposal of annual evaluation of the Regional System and the results of the Fifteenth Coordination Meeting of Focal Points, in order to determine in an objective manner the progress made in accordance with the programme of activities approved by JG/29 for 2017.	
<b>References</b>	
– Report of the Fifteenth Coordination Meeting with Focal Points (RCPF/15) – Report of the Twenty-ninth Ordinary Meeting of the SRVSOP General Board.	
<i>ICAO strategic objectives:</i>	A – Safety C – Environmental protection and sustainable development of air transport

**1. Background**

1.1 The Twenty-eighth meeting of the SRVSOP General Board (Bogota, Colombia, 16-17 June 2008) tasked the Meeting of Focal Points with preparing a proposal of annual evaluation of the System to be submitted to the General Board, as one of its responsibilities (Conclusion JG 18/05). The annual evaluation of technical cooperation projects is a management tool broadly used for verifying the results and progress made and for deciding on the need to review or update the scope of the project, its goals and required inputs.

1.2 Through **Conclusion JG 29/06**, the Twenty-ninth Ordinary Meeting of the General Board (JG/29) held in Ibagué, Colombia, on 18 November 2016, approved the 2017 programme of activities to be carried out by the SRVSOP.

**2. Progress made in the 2015 work programme**

2.1. The Fifteenth Coordination Meeting with SRVSOP Focal Points (RCPF/15), held in Lima, on 5-6 October 2017, took note of the activities carried out by 31 August 2017 regarding the

programme of activities approved by JG/29 and the project status, monitoring and control forms prepared by the Secretariat and submitted to its consideration.

2.2. On this occasion, in order to better view the progress made, the following appendices to this working paper contain the activities completed by 31 October 2017 by the SRVSOP Technical Committee, as well as the conclusions of the panel meetings:

- a) Appendix A – Status of the 2017 programme of activities; and
- b) Appendix B – Project monitoring and control in accordance with the budget executed in the 2017 programme of activities.

### **3. Conclusions of Coordination Meetings with Focal Points**

3.1. The Fifteenth Coordination Meeting with Focal Points was held this year, and its report was posted on the SRVSOP website and circulated to States through letter SA5640 dated 12 October 2017.

3.2. The aforementioned meeting reviewed and adopted the following conclusions to be submitted to the General Board:

- a) Establish the commitment of States to complete the reporting of LAR harmonisation and differences by 29 June 2018 through the system developed by the SRVSOP; and urge the General Board to set a new deadline for completing the LAR harmonisation and adoption process.
- b) Accept the 2018 work programme to be submitted to the General Board for approval.

### **4. Proposal of annual evaluation of the Regional System**

4.1. At the RCPF/15, the management indicator survey forms were submitted, giving the SRVSOP an overall average rating of **4.82** out of a maximum of 5 points, which, according to the evaluation scale, means that project objectives were met in all cases.

4.2. The opinions and ratings expressed by Focal Points are shown in **Appendix C** to this working paper. The meeting also approved the dates for delivering the 2017 forms to be submitted to the General Board, as shown in **Appendix D**.

### **5. Draft decisions and conclusions for the General Board**

Based on the conclusions shown in the reports of annual panel meetings and on the conclusions adopted by the Coordination Meeting with Focal Points described in paragraph 4.2 above, which have been circulated to the States for their comments (third CAA consultation round) and since no comments to the contrary were received, the draft decisions and conclusions to be adopted by the Meeting are submitted to the consideration of the General Board, in order to consolidate the progress made through the activities carried out by the Regional System, as shown in **Appendix E** and supplemented in **Appendix F** to this working paper.

**6. Suggested action**

The General Board is invited to:

- a) take note and discuss the information provided in **Appendices A and B**;
- b) review and validate the information contained in **Appendices C and D**; and
- c) approve the conclusions proposed in **Appendix E** and **Appendix F** to this working paper.

- END -

**SRVSOP 2017 Programme of Activities  
(Progress made by 31 October 2017)**

**1. Harmonisation of regulations (Result 4.1)**

Tasks	Status
<b>Licensing (Activity 4.1.2)</b>	
<p><b>PEL 1.1</b> Development of procedures for rating and acceptance of basic flight training devices (FTDs) at a CATC 141, according to LAR 60.</p>	<ul style="list-style-type: none"> <li>– Successfully completed.</li> <li>– Activity carried out from 20 March to 7 April 2017 by an expert of the DGCA of Chile, in coordination with the Technical Committee (TC).</li> </ul>
<p><b>PEL 1.2</b> Development of Appendix 3 and 4 to LAR 60, on performance rating standards for flight simulators (FFS) and flight training devices (FTDs) for helicopters.</p>	<ul style="list-style-type: none"> <li>– Activity rescheduled for 6-24 November 2017, based on the availability of experts (2).</li> <li>– It will take place with one expert of the DGCA of Chile, since the expert of the UAEAC of Colombia was not authorised to travel, as reported one week before the mission.</li> </ul>
<p><b>PEL 1.3</b> Continuous improvement of the CATC certification manual, in accordance with the amendment made to the LARs in 2016.</p>	<ul style="list-style-type: none"> <li>– Activity rescheduled for 6-24 November 2017.</li> <li>– By a PEL expert of the Technical Committee.</li> </ul>
<p><b>PEL 1.4</b> Continuous improvement of procedures contained in the licensing management manual, in preparation for mutual acknowledgment of licences (amendment to Annex 1).</p>	<ul style="list-style-type: none"> <li>– Activity rescheduled for 2-24 November 2017.</li> <li>– To be carried out by an expert of ANAC Argentina, with the TC.</li> </ul>
<p><b>PEL 1.5</b> Updating of EFOD and PEL LAR compliance checklists</p>	<ul style="list-style-type: none"> <li>– Activity rescheduled for 13-24 November 2017.</li> </ul>

Tasks	Status
<b>PEL 1.6</b> Follow-up to PEL LAR harmonisation and adoption processes	<ul style="list-style-type: none"> <li>– The RPEL/13 report contains the presentations made by the experts of ten (10) States on the status of harmonisation.</li> <li>– Furthermore, through State letter SA5395 dated 14 July 2017, States were requested to submit the list of staff for entering data into the electronic LAR harmonisation and adoption reporting system.</li> </ul>
<b>Operation of aircraft (Activity 4.1.3)</b>	
<b>OPS 1.1</b> Development of OIM procedures and advisory circular on aircraft upset prevention and recovery training (UPRT).	<ul style="list-style-type: none"> <li>– Activity rescheduled to be completed in December, after the UPRT seminar.</li> <li>– Currently being carried out by the OPS expert of the Technical Committee.</li> </ul>
<b>OPS 1.2</b> Development of the job aid for the approval of the air service operator’s training programme.	<ul style="list-style-type: none"> <li>– Successfully completed.</li> <li>– Activity carried out on 15-26 May 2017 by an expert of the DGCA of Bolivia, in coordination with the TC.</li> </ul>
<b>OPS 1.3</b> Development of an advisory circular on the air service operator’s training programme.	<ul style="list-style-type: none"> <li>– Successfully completed.</li> <li>– Activity carried out on 26-30 June 2017 by an expert of the DGCA of Bolivia, in coordination with the TC.</li> </ul>
<b>OPS 1.4</b> Updating of EFOD and OPS LAR compliance checklists	<ul style="list-style-type: none"> <li>– Activity scheduled for 4-15 December 2017.</li> </ul>
<b>OPS 1.5</b> Follow-up to OPS LAR harmonisation and adoption processes	<ul style="list-style-type: none"> <li>– The RPEO/12 report shows the status of OPS LAR harmonisation.</li> <li>– Likewise, through State Letter SA5395 dated 14 July 2017, States were requested to provide the list of staff for entering data into the electronic LAR harmonisation and adoption reporting system. To date, Argentina, Bolivia, Brazil, Chile, Uruguay and</li> </ul>

Tasks	Status
	Venezuela have sent the requested information. Colombia, Cuba, Ecuador, Panama, Paraguay and Peru still need to send the information required by the SRVSOP.
<b>Airworthiness (Activity 4.1.4)</b>	
<b>AIR 1.1</b> Advisory circular CA-AIR-145-001 to incorporate the LAR 145 requirements revised in 2016.	<ul style="list-style-type: none"> <li>– Successfully completed.</li> <li>– Activity carried out on 8-26 May 2017 by an expert of the DGCA of Chile, with TC support.</li> </ul>
<b>AIR 1.2</b> Revision of the AIM to include the revised regulations and complete the review of the missing procedures.	<ul style="list-style-type: none"> <li>– Successfully completed.</li> <li>– Activity carried out from 14 August to 1 September 2017 by experts (2) of the DGCA of Chile and INAC of Venezuela, with TC support.</li> </ul>
<b>AIR 1.3</b> Revision of the AIM, Part III, for completion and revision of certification processes.	<ul style="list-style-type: none"> <li>– Activity rescheduled for March 2018, for which the support of an expert of ANAC of Brazil will be requested. The activity in 2017 was cancelled due to availability issues with the expert of ANAC of Argentina.</li> </ul>
<b>AIR 1.4</b> AIR LAR harmonisation and adoption.	<ul style="list-style-type: none"> <li>– Progress was analysed at the RPEA/14, showing 76% harmonisation according to airworthiness expert reports.</li> <li>– Furthermore, State letter SA5395 dated 14 July 2017 requested the list of staff for entering data into the electronic LAR harmonisation and adoption reporting system. To date, Argentina, Bolivia, Brazil, Chile, Uruguay and Venezuela have sent the information requested. Colombia, Cuba, Ecuador, Panama, Paraguay and Peru still must send the information required by the SRVSOP.</li> </ul>

Tasks	Status
<b>AIR 1.5</b> Updating of EFOD and AIR LAR compliance control checklists.	– Activity scheduled for 4-15 December 2017.
<b>Aerodromes (Activity 4.1.5)</b>	
<b>AGA 1.1</b> Revision of the text of LAR 154, 153 and 139 to include Amendment 13 to Annex 14, Vol. I.	– Successfully completed through working papers that were submitted for analysis and approval of the proposals of amendment at the RPEAGA/9 (15-19 May 2017).
<b>AGA 1.2</b> Revision of appendices to LAR 154, 153 and 139, to include Amendment 13 to Annex 14, Vol. I.	<ul style="list-style-type: none"> <li>– Successfully completed through working papers that were submitted for analysis and approval of proposals of amendment at the RPEAGA/9 (15-19 May 2017).</li> <li>– The revision of Appendix 3 to LAR 153, Appendices 4, 7 and 8 to LAR 154, and Appendix 4 to LAR 155 were successfully completed at the RPEAGA/10 virtual meeting (5-8 September).</li> <li>– The development of Appendix 6 to LAR 139 – Checklists, is still pending.</li> </ul>
<b>AGA 1.3</b> Revision of the aerodrome inspector manual (MIAGA)	<ul style="list-style-type: none"> <li>– Successfully completed.</li> <li>– Activity carried out on 3-7 July 2017 by an expert of the DGCA of Ecuador.</li> <li>– Development of 3 new appendices still pending.</li> </ul>
<b>AGA 1.4</b> Development of ACs	– Advisory circulars under development until 30 December 2017.
<b>AGA 1.5</b> Assessment and development of the structure of SVRSOP documentation/protocol required to respond to USOAP CMA PQs	<ul style="list-style-type: none"> <li>– Successfully completed.</li> <li>– Activity carried out from 15 May to 2 June 2017 by experts of the DGCA of Ecuador.</li> </ul>
<b>AGA 1.6</b> Harmonisation and adoption of AGA	– In process by SRVSOP States.

<b>Tasks</b>	<b>Status</b>
LARs	
<b>AGA 1.7</b> Updating of EFOD and AGA LAR compliance checklists	<ul style="list-style-type: none"> <li>– Rescheduled for 20 November to 19 December 2017.</li> <li>– Activity to be carried out by an expert of the DGCA of Bolivia.</li> </ul>
<b>Air navigation services (4.1.6)</b>	
<b>ANS 1.1</b> First edition of the text of LAR 203 – Air navigation meteorological service	<ul style="list-style-type: none"> <li>– The first edition of LAR 203 was accepted by the RPE/ANS 3 meeting (Lima, 17-21 April 2017) and sent to the States for a third round of consultations.</li> <li>– The comments sent by the States were reviewed and it was felt that they did not modify the text of LAR 203.</li> <li>– Successfully completed.</li> </ul>
<b>ANS 1.2</b> First edition of the text of LAR 204 – Aeronautical charts	<ul style="list-style-type: none"> <li>– The first edition of LAR 204 was accepted by the RPE/ANS 4 (Lima, 29 May to 2 June 2017) and sent to the States for a third round of consultations.</li> <li>– The comments sent by the States were reviewed and it was felt that they did not modify the text of LAR 204.</li> <li>– Successfully completed.</li> </ul>
<b>ANS 1.3</b> First edition of the text of LAR 210 – Aeronautical telecommunications	<ul style="list-style-type: none"> <li>– The first edition of LAR 210 was accepted by the RPE/ANS 3 meeting (Lima, 17-21 April 2017) and sent to the States for the third round of consultations.</li> <li>– Comments were received from Argentina and Ecuador on some regulatory requirements; comments were analysed and it was agreed with the aforementioned States that, since it was an opportunity for improving the regulation, their comments</li> </ul>



Tasks	Status
	<p>would be submitted in working papers to RPE/ANS 6 to be held in 2018 for their analysis and discussion.</p> <ul style="list-style-type: none"> <li>- Successfully completed.</li> </ul>
<p><b>ANS 1.4</b> First edition of the text of LAR 215 – Aeronautical information service</p>	<ul style="list-style-type: none"> <li>- The first edition of LAR 215 was accepted by the RPE/ANS 4 meeting (Lima, 29 May to 2 June 2017) and sent to the States for a third round of consultations.</li> <li>- No comments were received from States.</li> <li>- Successfully completed.</li> </ul>
<p><b>2. Activities with multinational teams (Result 3.2)</b></p>	
<p><b>Licensing (Activities 3.2.4)</b></p>	
<p><b>PEL 2.1</b> West Pacific Flight School (Ecuador) – CATC 141.</p>	<ul style="list-style-type: none"> <li>- Phase I Pre-request, and Phase II Formal request, completed.</li> <li>- Process closed by the certification team because Phase III findings (Documentation analysis) were not resolved; accordingly, a new process must be started.</li> </ul>
<p><b>PEL 2.2</b> Indoamericana (Colombia) – CATC 147 and 141.</p>	<ul style="list-style-type: none"> <li>- Phase I Pre-request in process.</li> </ul>
<p><b>PEL 2.3</b> National Civil Aviation Institute (<i>Instituto Nacional de Aviación Civil</i> – ANAC Argentina) - CATC 147 and 141.</p>	<ul style="list-style-type: none"> <li>- Phase I Pre-request in process.</li> </ul>
<p><b>PEL 2.4</b> Aero Andes S.A. (Colombia) – CATC 141</p>	<ul style="list-style-type: none"> <li>- Phase I Pre-request in process.</li> </ul>

Tasks	Status
<b>PEL 2.5</b> San Rafael Training Centre (Argentina) – CATC 141.	– Phase I Pre-request in process.
<b>Operation of aircraft (Activity 3.2.4)</b>	
<b>OPS 2.1</b> Tests for validating approval procedures for the use of electronic flight bags (EFBs)	– Coordination with airline of the Region in process. – Rescheduled for November 2017 for reasons of availability of candidate.
<b>OPS 2.2</b> Follow-up to compliance with IDISR programme	– Report presented by TC OPS expert at RCPF/15.
<b>OPS 2.3</b> Follow-up to compliance with VCOMP programme	– Due to improvements made to the system and the establishment of the dangerous goods panel, programme implementation will start in January 2018.
<b>Airworthiness (Activity 3.2.3, 3.2.4 and 3.2.7)</b>	
<b>AIR 2.1</b> Multinational certification of AMO 1 SAE	– Phase I Pre-request completed. – Phase II – Formal request, in process.
<b>AIR 2.2</b> Multinational certification of AMO 2 Helistar (Colombia)	– Phase I Pre-request, in process.
<b>AIR 2.3</b> Multinational certification of AMO 3 Helico (Colombia)	– Phase I Pre-request, in process.
<b>AIR 2.4</b> Multinational certification of AMO 4 AMSTC (Venezuela).	– Phase I Pre-request, in process.

Tasks	Status
<b>AIR 2.5</b> Oversight of AMO multinational renewal inspection LAN Peru	<ul style="list-style-type: none"> <li>– Successfully completed.</li> <li>– Review and publication of the report on 28-31 March 2017.</li> </ul>
<b>AIR 2.6</b> Oversight of AMO multinational renewal inspection LAN Ecuador	<ul style="list-style-type: none"> <li>– Inspection completed from 16-20 October 2017.</li> <li>– Review and publication of the report, in process.</li> </ul>
<b>AIR 2.7</b> Oversight of multinational AMOs - Turbo division	<ul style="list-style-type: none"> <li>– Activity cancelled by the AMO.</li> </ul>
<b>AIR 2.8</b> Inspection for renewal of multinational certification of AMO LAN Colombia	<ul style="list-style-type: none"> <li>– Completed on 7-11 August 2017</li> </ul>
<b>AIR 2.9</b> Renewal of multinational certification of AMO CMR SAS	<ul style="list-style-type: none"> <li>– Completed on 10-14 July 2017</li> </ul>
<b>AIR 2.10</b> Updating and monitoring of the registry of aeronautical engineers in the Region.	<ul style="list-style-type: none"> <li>– The registry continues to list 10 aeronautical engineers (Colombia, Venezuela, and Peru).</li> </ul>
<b>Aerodromes (3.2.4)</b>	
<b>AGA 2.1</b> Certification trial of a LAR 139 aerodrome operator	<ul style="list-style-type: none"> <li>– Phase IV of the certification trial of the Carrasco International Airport (Uruguay) completed.</li> <li>– Letter SA5284 dated 30.05.2017 sent to the National Director of DINACIA, containing report on Phase IV, prepared by the certification trial team.</li> </ul>
<b>Registry of LAR inspectors (Activity 3.2.5)</b>	

Tasks	Status
<b>GEN 2.1</b> Follow-up to the registration of LAR inspectors	At present, 46 inspectors are registered in the SRVSOP multinational registry: AIR (34), PEL (10), and OPS (2). The second edition, Amendment 3 of the Manual on certification of multinational inspectors extended its scope to include the ANS and AGA fields.
<b>3. Training activities and seminars (Result 1.2 and 3.1)</b>	
<b>Licensing (Activities 1.2.8 and 3.1.5)</b>	
<b>PEL 3.1</b> Course/workshop on the evaluation and acceptance of the SMS at CATC 141 Type 2 and 3.	<ul style="list-style-type: none"> <li>– Activity carried out jointly with the AIR and OPS areas on 21-25 August 2017 by Technical Committee instructors.</li> <li>– 33 participants of 6 States.</li> <li>– Rating of 4.7 for workshop and 4.8 for instructors over a maximum scale of 5.</li> </ul>
<b>Courses requested by States, on a cost recovery basis (not scheduled for 2017)</b>	
<b>PEL 3.2</b> Course on LARs 61, 63 and 65, requested by ANAC of Argentina.	<ul style="list-style-type: none"> <li>– Successfully completed (Buenos Aires, 17-21 April 2017), with two instructors (DGAC Ecuador and DINACIA Uruguay).</li> <li>– 21 participants. Rating of 4.7 for course and 4.8 for instructors over a maximum scale of 5.</li> </ul>
<b>PEL 3.3</b> Course on LARs 141, 142 and 147 requested by ANAC of Argentina.	<ul style="list-style-type: none"> <li>– Successfully completed (Buenos Aires, 8-12 May 2017), with two instructors (ANAC Ecuador and IACC Cuba).</li> <li>– 26 participants. Rating of 5 for course and 4.9 for instructors over a maximum scale of 5.</li> </ul>
<b>PEL 3.4</b> Course PEL GSI requested by ANAC of Argentina.	<ul style="list-style-type: none"> <li>– Successfully completed (Buenos Aires, 5-12 June 2017), with two instructors (DGAC Chile and CT PEL expert).</li> <li>– 22 participants. Rating of 4.8 for course and 4.9 for instructors over a maximum scale</li> </ul>

Tasks	Status
	of 5.
<p><b>PEL 3.5</b> Course LAR 141, 142 and 147 requested by DINAC of Paraguay</p>	<ul style="list-style-type: none"> <li>– Successfully completed (Asunción, Paraguay, 11-15 September 2017), with an instructor of the DGCA of Bolivia.</li> <li>– 18 participants. Grading of 4.9 for course and instructor, over a maximum scale of 5.</li> </ul>
<p><b>PEL 3.6</b> Course LAR 61, 63 and 65 requested by DINAC of Paraguay.</p>	<ul style="list-style-type: none"> <li>– Successfully completed (Asunción, Paraguay, 25-29 September 2017), with an instructor of the DGCA of Bolivia.</li> <li>– 19 participants. Rating of 4.8 for course and 4.9 for instructor over a maximum scale of 5.</li> </ul>
<p><b>PEL 3.7</b> Course GSI PEL requested by DINAC of Paraguay</p>	<ul style="list-style-type: none"> <li>– Scheduled for 6-14 November 2017.</li> <li>– To be conducted by two instructors (ANAC Brazil / IACC Cuba)</li> </ul>
<p><b>PEL 3.8</b> Seminar/workshop on LARs 141, 142 147 and SMS for the industry, requested by the <i>Centro de Estudios Aeronáuticos</i> of UAEAC of Colombia.</p>	<ul style="list-style-type: none"> <li>– Successfully completed (Bogota, Colombia, 23-27 October 2017), by the TC PEL expert.</li> <li>– 37 participants. Rating of 4.9 for course and instructor over a maximum scale of 5.</li> </ul>
<p><b>PEL 3.9</b> Course on LARs 141, 142, 147 and the CATC certification manual, requested by DGCA of Peru.</p>	<ul style="list-style-type: none"> <li>– Scheduled for 13-17 November 2017.</li> <li>– To be conducted by two instructors (DGCA Chile and CT PEL expert).</li> </ul>
<p><b>PEL 3.10</b> Course on aviation medicine for medical examiners, requested by the DGCA of Ecuador.</p>	<ul style="list-style-type: none"> <li>– Scheduled for 20 November to 1 December 2017.</li> <li>– To be delivered by two medical instructors of the IACC of Cuba.</li> </ul>
<p><b>Operation of aircraft (Activities 1.2.8 and 3.1.5)</b></p>	

Tasks	Status
<p><b>OPS 3.1</b> Course for the acceptance of the SMS in an aircraft operator.</p>	<ul style="list-style-type: none"> <li>– Activity carried out jointly with AIR and PEL (Lima, 21-25 August 2017) by Technical Committee instructors.</li> <li>– 33 participants of 6 States.</li> <li>– Rating of 4.7 for workshop and 4.8 for instructors over a maximum scale of 5.</li> </ul>
<p><b>Courses requested by the States, on a cost recovery basis (not scheduled for 2017)</b></p>	
<p><b>OPS 3.2</b> Course on certification of aircraft operators LAR 121, requested by the DGCA of Bolivia.</p>	<ul style="list-style-type: none"> <li>– Successfully completed (Cochabamba, 23 January to 3 February 2017), delivered by CT OPS expert.</li> <li>– 16 participants. Rating of 4.9 for course and 4.9 for instructor over a maximum scale of 5.</li> </ul>
<p><b>OPS 3.3</b> Course on oversight of aircraft operators LAR 121, requested by the DGCA of Bolivia</p>	<ul style="list-style-type: none"> <li>– Successfully completed (Cochabamba, 6-17 March 2017), delivered by CT OPS expert.</li> <li>– 23 participants. Rating of 4.9 for course and 5 for instructor over a maximum scale of 5.</li> </ul>
<p><b>OPS 3.4</b> Course OPS GSI with OJT, requested by DINAC of Paraguay.</p>	<ul style="list-style-type: none"> <li>– Successfully completed (Asunción, 17-28 April 2017), delivered by an instructor of Colombia.</li> <li>– 13 participants. Grading of 5 for course and 4.9 for instructor, over a maximum scale of 5.</li> </ul>
<p><b>OPS 3.5</b> Course on certification of aircraft operators LARs 119 and OJT, requested by DINACIA of Uruguay.</p>	<ul style="list-style-type: none"> <li>– Successfully completed (Montevideo, 31 July to 11 August 2017), delivered by two instructors (Argentina and Bolivia).</li> <li>– 9 participants. Rating of 4.3 for course and 4.3 for instructors, over a maximum scale of 5.</li> </ul>

Tasks	Status
<b>OPS 3.6</b> Course on continuous oversight of aircraft operators LAR 121 and OJT, requested by DINACIA of Uruguay.	<ul style="list-style-type: none"> <li>– Successfully completed on 16-27 October 2017.</li> <li>– Delivered by two instructors (DGCA Bolivia and CT OPS expert).</li> </ul>
<b>OPS 3.7</b> Course GSI OPS requested by UAEAC of Colombia.	<ul style="list-style-type: none"> <li>– Scheduled for 14 November to 1 December 2017.</li> <li>– Selection of instructors, in process.</li> </ul>
<b>Airworthiness (Activities 1.2.8 and 3.1.5)</b>	
<b>AIR 3.1</b> LAR 145/43 course for the industry	<ul style="list-style-type: none"> <li>– Successfully completed (Lima, 24-28 April 2017), delivered by two instructors (DGCA of Chile and TC AIR expert).</li> <li>– 36 participants. Rating of 4.7 for course and 4.8 for instructors, over a maximum scale of 5.</li> </ul>
<b>Courses requested by States, on a cost-recovery basis (not scheduled for 2017)</b>	
<b>AIR 3.2</b> LAR 145/43 course requested by UAEAC of Colombia.	<ul style="list-style-type: none"> <li>– Successfully completed (Bogota, 14-18 August 2017), delivered by two instructors (DGCA of Ecuador and DGCA of Peru).</li> <li>– 12 participants. Rating of 4.58 for course and 4.62 for instructors, over a maximum scale of 5.</li> </ul>
<b>AIR 3.3</b> AMO SMS course requested by UAEAC of Colombia	<ul style="list-style-type: none"> <li>– Successfully completed (Bogota, 2-6 October 2017), delivered by the AIR expert of the Technical Committee.</li> <li>– 13 participants. Rating of 4.96 for course and 4.99 for instructor, over a maximum scale of 5%.</li> </ul>
<b>AIR 3.4</b> AIR GSI course requested by DINAC of Paraguay	<ul style="list-style-type: none"> <li>– Scheduled for 13-24 November 2017.</li> <li>– In the process of selecting the instructors (ANAC Argentina and AIR expert of the</li> </ul>

Tasks	Status
	TC).
<b>AIR 3.5</b> Course on human factors and non-destructive tests, requested by DINAC of Paraguay.	<ul style="list-style-type: none"> <li>– Scheduled for 27 November to 1 December 2017.</li> <li>– To be delivered by an instructor of ANAC of Argentina.</li> </ul>
<b>AIR 3.6</b> Course on reliability, requested by DINAC of Paraguay.	<ul style="list-style-type: none"> <li>– Scheduled for 12-14 December 2017.</li> <li>– To be delivered by an instructor of the DGCA of Chile.</li> </ul>
<b>AIR 3.7</b> Course on major repairs and alterations, requested by INAC of Venezuela.	<ul style="list-style-type: none"> <li>– Re-scheduled for 27-29 November.</li> <li>– Mission by instructors in the process of being requested (DGCA of Peru and UAEAC Colombia).</li> </ul>
<b>Aerodromes (Activity 3.1.5)</b>	
<b>AGA 3.1</b> Seminar/workshop on aerodrome certification based on the AGA LAR set and MAPROAGA (PANS AGA).	<ul style="list-style-type: none"> <li>– Cancelled due to content modification and alignment to Activity AGA 3.2, taking advantage of the availability of instructors from ICAO Headquarters.</li> </ul>
<b>AGA 3.2</b> Seminar/workshop on aerodrome compatibility for certification processes (PANS AGA).	<ul style="list-style-type: none"> <li>– Successfully completed (Lima, 12-16 June 2017), delivered by two instructors (ICAO Headquarters in Montreal).</li> <li>– 57 participants.</li> </ul>
<b>AGA 3.3</b> Seminar/workshop on safety assessment for aerodromes (AGA SMS/PANS).	<ul style="list-style-type: none"> <li>– Completed on 9-11 October 2017 in Brasilia, Brazil, with the support of an AIRBUS instructor.</li> </ul>
<b>Courses requested by States, on a cost-recovery basis (not scheduled for 2017)</b>	
<b>AGA 3.4</b> Training course for aerodrome	<ul style="list-style-type: none"> <li>– Delivered on 14-25 August 2017 with the participation of two instructors of Peru.</li> </ul>



Tasks	Status
inspectors, requested by the CAA of Panama.	
<b>AGA 3.5</b> On-the-job training for aerodrome inspectors, requested by the CAA of Panama	– Conducted on 28 August to 1 September 2017 with the participation of an instructor of Ecuador.
<b>AGA 3.6</b> Training course of aerodrome inspectors, requested by DINAC of Paraguay.	– Rescheduled for 2018 due to changes in scope and selection of instructors.
<b>AGA 3.7</b> Training course for aerodrome inspectors, requested by UAEAC of Colombia	– In the process of selecting instructors in order to define the date of the course.
<b>Air navigation services (Activity 3.1.5)</b>	
<b>ANS 3.1</b> ANS GSI	<ul style="list-style-type: none"> <li>– Activity conducted in Lima, from 31 July to 11 August 2017.</li> <li>– 18 participants of 5 States. An ANS GSI instructor was trained.</li> </ul>
<b>ANS 3.2</b> Course for acceptance and continuous oversight of SMS in ATS	<ul style="list-style-type: none"> <li>– Activity carried out in coordination with EASA on 11-13 July 2017.</li> <li>– 12 participants of 6 States.</li> </ul>
<b>Courses requested by the States, on a cost-recovery basis (non scheduled for 2017)</b>	
<b>ANS 3.1</b> ANS GSI course requested by DGAC of Bolivia.	<ul style="list-style-type: none"> <li>– Activity carried out in Cochabamba, on 6-17 March 2017.</li> <li>– 24 participants of 6 States</li> <li>– An ANS GSI instructor was trained.</li> </ul>
<b>ANS 3.1</b> ANS GSI course requested by DGAC of Chile.	<ul style="list-style-type: none"> <li>– Activity performed in Santiago de Chile, on 31 July to 11 August 2017.</li> <li>– 27 participants of 5 States</li> </ul>

Tasks	Status
	<ul style="list-style-type: none"> <li>– Two ANS GSI instructors were trained</li> </ul>
<b>General (Activity 3.1.5)</b>	
<b>Courses requested by States, on a cost-recovery basis (not scheduled in 2017)</b>	
<p><b>GEN 3.1</b> SSP course/workshop requested by the DGCA of Peru</p>	<ul style="list-style-type: none"> <li>– Successfully completed (Lima, 20-24 March 2017), with two TC instructors.</li> <li>– 22 participants. Rating of 4.2 for workshop and 4.5 for instructors, over a maximum scale of 5.</li> </ul>
<p><b>GEN 3.2</b> SSP workshop – Phase II requested by the DGCA of Peru.</p>	<ul style="list-style-type: none"> <li>– Successfully completed (Lima, 24-28 April 2017), with a TC instructor.</li> <li>– 26 participants. Rating of 4.8 for workshop and of 4.7 for the instructor, over a maximum scale of 5.</li> </ul>
<p><b>GEN 3.3</b> SSP workshop requested by DINACIA of Uruguay.</p>	<ul style="list-style-type: none"> <li>– Successfully completed (Montevideo, 5-9 June 2017), with two TC instructors.</li> <li>– 19 participants. Rating of 4 for workshop and 4.3 for instructors, over a maximum scale of 5.</li> </ul>
<p><b>GEN 3.4</b> SSP workshop requested by UAEAC of Colombia.</p>	<ul style="list-style-type: none"> <li>– Successfully completed (Bogota, 19-23 June 2017), with two TC instructors.</li> <li>– 31 participants.</li> </ul>
<p><b>GEN 3.5</b> Workshop on acceptance of SMS of aeronautical service providers, requested by DINACIA of Uruguay.</p>	<ul style="list-style-type: none"> <li>– Successfully completed (Montevideo, 26-30 June 2017), with three TC instructors.</li> <li>– 15 participants. Rating of 4.7 for workshop and of 4.8 for instructors, over a maximum scale of 5.</li> </ul>
<p><b>GEN 3.6</b> Workshop on acceptance of SMS of aeronautical service providers, requested by the</p>	<ul style="list-style-type: none"> <li>– Successfully completed (Lima, 3-7 July 2017), with three TC instructors.</li> <li>– 32 participants. Rating of 4.7 for workshop and 4.8 for instructors, over a maximum</li> </ul>

Tasks	Status
DGCA of Peru.	scale of 5.
<b>GEN 3.7</b> SSP implementation workshop, requested by the CAA of Guyana, conducted with SAFE resources	<ul style="list-style-type: none"> <li>– Successfully completed (Lima, 10-14 July 2017), with two instructors (DGCA of Chile and TC).</li> <li>– 35 participants. Rating of 4.6 for workshop and 4.7 for instructors, over a maximum scale of 5.</li> </ul>
<b>GEN 3.8</b> Workshop on acceptance of SMS of aeronautical service providers, requested by INAC of Venezuela	<ul style="list-style-type: none"> <li>– Scheduled for 4-8 December 2017.</li> <li>– To be delivered by three TC experts.</li> </ul>
<b>GEN 3.9</b> Workshop on acceptance of SMS of aeronautical service providers, requested by INAC of Venezuela.	<ul style="list-style-type: none"> <li>– Scheduled for 11-15 December 2017.</li> <li>– To be delivered by three TC experts.</li> </ul>
<b>GEN 3.10</b> Workshop on acceptance of SMS of aeronautical service providers, requested by DINAC of Paraguay.	<ul style="list-style-type: none"> <li>– Scheduled for 5-9 March 2018.</li> <li>– To be delivered by three TC experts.</li> </ul>
<b>4. Advisory visits to the States (Result 3.1)</b>	
<b>GEN 4.1 State visit and advisory N° 1/2017</b>	<ul style="list-style-type: none"> <li>– No request was received.</li> </ul>
<b>GEN 4.2 State visit and advisory N° 2/2017</b>	<ul style="list-style-type: none"> <li>– No request was received.</li> </ul>
<b>GEN 4.3 State visit and advisory N° 3/2017</b>	<ul style="list-style-type: none"> <li>– No request was received.</li> </ul>
<b>GEN 4.4 State visits and advisory N° 4/2017 to Uruguay (SAFE resources)</b>	<ul style="list-style-type: none"> <li>– No mission was carried out until August 2017, since the State had to fulfil the action plans for the unsatisfactory PQs of the last ICVM (February 2016), resulting from assistance missions carried out in 2016 by the different areas.</li> </ul>

<b>Tasks</b>	<b>Status</b>
<b>GEN 4.5</b> State visit and advisory N° 5/2017 to Paraguay (cost assumed by the State)	<ul style="list-style-type: none"> <li>– Coordination visit of the Deputy Director of the Regional Office (5-7 April 2017).</li> <li>– Mission by OPS expert (Colombia) from 17 April to 10 June 2017 to review the certification processes of LATAM and AMAZONAS Paraguay, and from 31 July to 3 October 2017 (contract) to advise on certification and training processes.</li> <li>– Mission by AIR experts (Peru) to advise on PQs in the airworthiness area, from 23 July to 21 September 2017.</li> <li>– Mission by PEL expert (DGCA Bolivia) from 31 August to 30 September to advise on the strengthening of training centre certification processes (unsatisfactory ICVM PQs).</li> <li>– Mission by PEL expert (DGCA Peru) from 30 September to 1 November 2017 to advise on the strengthening of licensing and evaluation of aeronautical personnel (unsatisfactory ICVM PQs).</li> <li>– Mission by operations expert of the Technical Committee, on 26-28 September 2017, to review certification processes of LATAM Paraguay and AMAZONAS Paraguay.</li> </ul>
<b>GEN 4.6</b> State visit and advisory N° 6/2017 to the Guyana CAA (SAFE resources)	<ul style="list-style-type: none"> <li>– Mission by an AIG expert (Colombia) to provide technical assistance on 13-17 March 2017.</li> <li>– SSP implementation workshop conducted on 10-14 July 2017 by two instructors (DGCA of Chile and TC).</li> </ul>
<b>GEN 4.7</b> State visit and advisory N° 7/2017 to the Panama CAA (costs assumed by the State)	<ul style="list-style-type: none"> <li>– Technical assistance missions in the LEG / MET / ATS / ORG / ANS / CNS and AGA areas (including OJT), scheduled for the period January-September 2017.</li> </ul>
<b>GEN 4.8</b> State visit and advisory N° 8/2017 UAEAC Colombia (costs assumed by the State).	<ul style="list-style-type: none"> <li>– Technical assistance concerning USOAP CMA PQs: <ul style="list-style-type: none"> <li>• Mission by OPS expert (ANAC Brazil) on 14-20 May 2017.</li> <li>• Mission by AIR expert (DGCA Chile) on 7-18 May 2017.</li> </ul> </li> </ul>

Tasks	Status
	<ul style="list-style-type: none"> <li>• Mission by PEL expert (DGCA Ecuador) on 21-27 May 2017.</li> </ul>
<p><b>GEN 4.9</b> State visit and advisory N° 9/2017 to the DGCA of Chile regarding USOAP PQs to be reviewed during ICVM 2017.</p>	<ul style="list-style-type: none"> <li>– PEL/ORG/LEG (4 teleconference from 29 December 2016 to 3 February 2017 - 4 PQs), by TC PEL expert.</li> <li>– AIR (6 teleconferences from 9 January to 9 February 2017 – 3 PQs), by TC AIR expert.</li> <li>– OPS (4 teleconferences from 28 December 2016 to 17 February 2017 – 4 PQs), by TC OPS expert.</li> <li>– AGA (6 teleconferences from 10 January to 7 2017 – 32 PQs), by TC AGA expert.</li> <li>– AIG (1 teleconference on 6 January 2017 – 9 PQs), by experts of CIAA of Peru.</li> </ul>
<p><b>GEN 4.10</b> State virtual advisory N° 10/2017 to ANAC Argentina regarding review of USOAP PQs.</p>	<ul style="list-style-type: none"> <li>– Review completed with USOAP CMA PQ teleconferences: LEG (27); ORG (27); PEL (111); AIR (245) and OPS (134, remaining 24 to be completed in September).</li> <li>– The review of ANS and AGA PQs in process.</li> <li>– AIG PQs were reviewed in 2016.</li> </ul>
<p><b>GEN 4.11</b> State virtual advisory N° 11/2017 to the DGCA of Bolivia regarding review of USOAP PQs.</p>	<ul style="list-style-type: none"> <li>– PEL (17 teleconferences from 4 April to 1 June 2017 – 111 PQ PEL), by TC PEL expert.</li> <li>– ORG / LEG. Process to start in September 2017.</li> </ul>
<p><b>GEN 4.12</b> State visit and advisory N° 12/2017 INAC Venezuela</p>	<ul style="list-style-type: none"> <li>– RVSM/RNAP/RNP course (cancelled in 2017 due to lack of travel authorisation, and rescheduled for 19-28 March 2018)</li> </ul>
<p><b>5. Meetings (Result 1.1 and 1.2)</b></p>	
<p><b>Licensing (Activity 1.2.2)</b></p>	

Tasks	Status
<p><b>PEL 5.1</b> Thirteenth meeting of the Licensing and aeronautical medicine panel (RPEL/13)</p>	<ul style="list-style-type: none"> <li>– Successfully completed (Lima, 14-18 August 2017) with the participation of 24 delegates of 10 States and 3 observers. Report published and circulated to States through State letter SA5516 dated 11 September 2017 (third round of consultations).</li> <li>– <b>Conclusions</b> <ol style="list-style-type: none"> <li>1. Accept Amendment 9 to the Second edition of LAR 61 on automatic licence validation requirements (Amendment 174 Annex 1), licence validity requirements, flight instructor and examiner ratings.</li> <li>2. Accept Amendment 8 to the Second edition of LAR 63 on automatic license validation requirements and licence validity.</li> <li>3. Accept Amendment 7 to the Second edition of LAR 65 on automatic licence validation requirements, licence validity requirements, and maintenance mechanic licence requirements (in coordination with the AIR Panel), transfer of the appendices of the air traffic controller and aeronautical station operator courses to LAR 141, and other opportunities for improving the wording of the text.</li> <li>4. Accept the proposed text of the Multinational Technical Cooperation Agreement for automatic licence validation to be signed between States, and the corresponding implementation plan.</li> <li>5. Accept Amendment 9 to the Second edition of LAR 67 concerning medical exemptions, regulation of mental health in all classes and other opportunities for improvement.</li> <li>6. Accept the revision to Advisory Circular CA-AV/MED-67-001 to include additional guidance for CMAEs/AMEs on processes for medical evaluation of aeronautical personnel.</li> </ol> </li> </ul>

Tasks	Status
	<ol style="list-style-type: none"> <li>7. Accept the proposed work framework for the implementation of Amendment 173 to Annex 1 as established in LAR 67, concerning health promotion activities for licence holders at regional level.</li> <li>8. Accept Amendment 8 to the Second edition of LAR 141 to include specific requirements for air traffic controller and aeronautical station operator centres, modification of aircraft maintenance requirements, and other opportunities for improvement.</li> <li>9. Accept Amendment 7 to the First edition of LAR 142 on the inclusion of foreign training centre acceptance requirements and modification of aircraft maintenance requirements.</li> <li>10. Accept the proposal to develop tasks for the theoretical examination question bank and pilot skill standards.</li> </ol>
<b>Operation of aircraft (Activity 1.2.2)</b>	
<p><b>OPS 5.1</b> Twelfth meeting of the Operations and dangerous goods panel (RPEO/12)</p>	<ul style="list-style-type: none"> <li>– Successfully completed (Lima, 17-21 July 2017)</li> <li>– 15 delegates of 7 States and two observers.</li> <li>– Report published and circulated to States through State letter SA5515 dated 6 September 2017.</li> </ul> <ol style="list-style-type: none"> <li>1. Efficient use of resources.</li> <li>2. Acceptance of amendment to OPS LAR to accommodate amendments to Annexes 2 and 6.</li> <li>3. Acceptance of amendment to OPS LAR to accommodate editorial improvements.</li> </ol>

Tasks	Status
	<ol style="list-style-type: none"> <li>4. Acceptance of amendment to performance limitation requirements.</li> <li>5. Creation of <i>ad hoc</i> group for the analysis of alternatives proposed by Brazil regarding the contents of Appendix G to LAR 135.</li> <li>6. Acceptance of Amendment 5 to LAR 175.</li> <li>7. Creation of <i>ad hoc</i> group to analyse dangerous good certification procedures.</li> <li>8. Creation of <i>ad hoc</i> group to define the VCMP implementation strategy.</li> </ol>
<b>Airworthiness (Activities 1.2.2)</b>	
<p><b>AIR 5.1</b> Fourteenth meeting of the Airworthiness Panel (RPEA/14)</p>	<ul style="list-style-type: none"> <li>– Successfully completed on 18-22 September 2017.</li> <li>– Report published and circulated to States through State letter SA5625 dated 4 October 2017.</li> </ul> <p><b>Conclusions</b></p> <ol style="list-style-type: none"> <li>1. Accept Amendment 7 to the Third edition of LAR 145 – Approved maintenance organisations, to include changes made to Annex 19, second edition, standardisation of the term “list of capabilities”, incorporation of AMO personnel competency requirements and to update the weight of helicopters in Appendix 4 to LAR 145, in accordance with Annex 6, Part III.</li> <li>2. Accept Amendment 5 to the First edition of LAR 43 – Maintenance, to include definitions to clarify the terms used in the regulation, improve the wording of maintenance personnel requirements and maintenance rules for the sake of plain language, and update the weight of helicopters in the chapter corresponding to individuals or organisations authorised to issue maintenance release certificates (MRC) in accordance with Annex 6, Part III.</li> <li>3. Accept Amendment 7 to the Second edition LAR 65 – Licensing of aeronautical personnel other than flight crew members, Chapter D, corresponding to the aircraft maintenance mechanic licence, in order to standardise requirements with Annex 1,</li> </ol>



Tasks	Status
	Chapter 4, Section 4.2, on licensing requirements.
<b>Aerodromes (Activity 1.2.2)</b>	
<b>AGA 5.1</b> Ninth meeting of the aerodromes panel (RPEAGA/9)	<ul style="list-style-type: none"> <li>– Successfully completed (Lima, 15-19 May 2017).</li> <li>– 19 delegates of 10 States.</li> <li>– Report published and circulated to States through State letter SA5268 dated 24 2017.</li> </ul>
<b>AGA 5.2</b> Tenth meeting of the aerodromes panel (RPEAGA/10) - virtual	<ul style="list-style-type: none"> <li>– Completed on 5-8 September 2017 in virtual format.</li> <li>– Report published and circulated to States through State letter SA5567 dated 20 September 2017.</li> </ul>
<b>Air navigation services (Activity 1.2.2)</b>	
<b>ANS 5.1</b> Third meeting of the Air navigation services (RPE/ANS 3)	<ul style="list-style-type: none"> <li>– Successfully completed (Lima, 17-21 April 2017)</li> <li>– Five (5) delegates of four (4) System member States.</li> <li>– Report published and circulated to States in May 2017.</li> </ul>
<b>ANS 5.1</b> Fourth meeting of the Air navigation services panel (RPE/ANS 4)	<ul style="list-style-type: none"> <li>– Successfully completed (Lima, 29 May to 2 June 2017).</li> <li>– Twelve (12) delegates of six (6) System member States.</li> <li>– Report published and circulated to States in June 2017.</li> </ul>
<b>General (Activities 1.1.1 and 1.2.2)</b>	
<b>GEN 5.1</b> Fifteenth coordination meeting with Focal Points (RCPF/15)	<ul style="list-style-type: none"> <li>– Successfully completed on 5-6 October 2017.</li> <li>– Report published and circulated to States through State letter SA5670 dated</li> </ul>

Tasks	Status
	19.10.2017.
<b>GEN 5.2</b> Thirtieth ordinary meeting of the General Board (JG/30)	<ul style="list-style-type: none"> <li>– Scheduled for 3 December 2017 in Asunción, Paraguay.</li> <li>– The process for publication of working papers has been started.</li> </ul>
<b>GEN 5.3</b> Conference on regional safety oversight organisations (RSOOs).	<ul style="list-style-type: none"> <li>– Participation of the General Coordinator and delegate of Panama at the conference to present working papers (Swaziland, Africa, 22-24 March 2017).</li> </ul>
<b>GEN 5.4</b> Second meeting of the GASP Study Group (GASP-SG/1) and Global Aviation Safety Oversight System Study Group (GASOS-SG)	<ul style="list-style-type: none"> <li>– Successfully completed in Montreal, Canada (4-13 September)</li> <li>– Participation of operations expert of the Technical Committee.</li> </ul>
<b>GEN 5.5</b> 17 <sup>th</sup> meeting of the ICAO Dangerous Goods Panel Working Group – Support to the Dangerous Goods Panel.	<ul style="list-style-type: none"> <li>– Activity Successfully completed in Montreal, Canada (23-28 April).</li> <li>– Participation of two dangerous goods experts of ANAC Brazil.</li> </ul>
<b>GEN 5.6</b> ANS GSI course requested by the DGCA of Bolivia	<ul style="list-style-type: none"> <li>– Activity successfully completed in Cochabamba, Bolivia (5-18 March)</li> <li>– 24 participants and two instructors (ANAC Argentina and DINACIA Uruguay).</li> </ul>
<b>GEN 5.7</b> Completion of the appendix to LAR 203 and drafting of advisory circular on meteorology personnel	<ul style="list-style-type: none"> <li>– Activity successfully completed.</li> <li>– Mission conducted in Lima, Peru, on 5-19 February, by expert of DINAC Paraguay.</li> </ul>
<b>GEN 5.8</b> Updating of the ANS GSI course and updating of MINAV (ANS)	<ul style="list-style-type: none"> <li>– Activity successfully completed.</li> <li>– Mission conducted in Lima, Peru, from 5 February to 4 March, by expert of DINAC Paraguay.</li> </ul>

Tasks	Status
<p><b>GEN 5.9</b> Assistance to the ANS panel and support to SRVSOP activities.</p>	<ul style="list-style-type: none"> <li>– Activity successfully completed.</li> <li>– Mission conducted in Lima, Peru, from 16 April to 16 May, by expert of DINAC Paraguay.</li> </ul>
<p><b>GEN 5.10</b> Assistance to the Fourth ANS Panel and support to SRVSOP activities.</p>	<ul style="list-style-type: none"> <li>– Activity Successfully completed.</li> <li>– Mission conducted in Lima, Peru, form 28 May to 16 June by expert of DINAC Paraguay.</li> </ul>
<p><b>GEN 5.11</b> ANS GSI course</p>	<ul style="list-style-type: none"> <li>– Activity successfully completed in Lima, Peru (30 June to 12 August).</li> <li>– Delivered by two instructors (ANAC Argentina and ANS TC)</li> </ul>
<p><b>GEN 5.12</b> ANS GSI course requested by the DGCA of Chile</p>	<ul style="list-style-type: none"> <li>– Activity successfully completed in Santiago, Chile (20 August to 2 September).</li> <li>– 26 participants and two instructors (DGCA of Peru and ANS TC).</li> </ul>

2. PROJECT MONITORING AND CONTROL  
2017 Work Plan  
(Updated as of 31 October 2017)

Project N°: RLA/99/901  
Title of the Project: Regional Safety Oversight Cooperation System

Activities	ICAO Objectives			Description of Activities and Corresponding Input	Amount Budgeted in the Year USD	Amount Realised in the Year USD	% of Budget Completion	Start Date	En Date	% of Activity Compliance to Date	Implementation Dates												Remarks and Problems Encountered				
	A	B	C								JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC					
1. Harmonisation of Regulations (Result 4.1)	X			PEL ACTIVITIES: Scheduled: 06 Unscheduled: 0	33,739	8,915	26%	20-Mar-17	24-Nov-17	42%															Activities: 1 completed, 1 ongoing, 4 rescheduled		
	X			OPS ACTIVITIES: Scheduled: 05 Unscheduled: 0	10,430	5,205	50%	15-May-17	15-Dec-17	70%																Activities: 2 completed, 2 ongoing, 1 rescheduled	
	X			AIR ACTIVITIES: Scheduled: 05 Unscheduled: 0	22,563	16,964	75%	8-May-17	15-Dec-17	70%																Activities: 2 completed, 1 ongoing, 2 rescheduled	
	X			AGA ACTIVITIES: Scheduled: 07 Unscheduled: 0	13,820	13,913	101%	15-May-17	19-Dec-17	79%																	Activities: 4 completed, 2 ongoing, 1 rescheduled
<b>TOTAL PROGRAMME ON HARMONISATION OF REGULATIONS</b>					<b>80,551</b>	<b>44,997</b>	<b>56%</b>			<b>65.06%</b>																	
2. Activities with multinational teams (Result 3.2)	X			PEL ACTIVITIES: Scheduled: 05 Unscheduled: 0	0	0	0%	2-Jan-17	31-Dec-17	70%																Activities: 1 completed, 4 ongoing	
	X			OPS ACTIVITIES: Scheduled: 03 Unscheduled: 0	8,727	0	0%	1-Oct-17	31-Dec-17	67%																	Activities: 2 ongoing, 1 rescheduled
	X			AIR ACTIVITIES: Scheduled: 10 Unscheduled: 0	0	27,965	0%	2-Jan-17	30-Dec-17	85%																	Activities: 6 completed, 3 ongoing, 1 cancelled
	X			AGA ACTIVITIES: Scheduled: 01 Unscheduled: 0	14,533	5,814	40%	25-Mar-17	1-Apr-17	100%																	Activities: 1 completed
	X			GEN ACTIVITIES: Scheduled: 01 Unscheduled: 0	0	0	0%	2-Jan-17	31-Dec-17	75%																	Activities: 1 ongoing
<b>TOTAL PROGRAMME ON ACTIVITIES WITH MULTINATIONAL TEAMS</b>					<b>23,260</b>	<b>33,779</b>	<b>145%</b>			<b>79%</b>																	
3. Training activities and seminars (Results 1.2 and 3.1)	X			PEL ACTIVITIES: Scheduled: 01 Unscheduled: 09	3,877	29,043	749%	16-Apr-17	31-Dec-17	80%																Activities: 4 completed, 6 ongoing	
	X			OPS ACTIVITIES: Scheduled: 02 Unscheduled: 06	3,877	27,246	703%	20-Jan-17	1-Dec-17	88%																	Activities: 5 completed, 3 ongoing
	X			AIR ACTIVITIES: Scheduled: 01 Unscheduled: 06	0	16,971	0%	20-Apr-17	14-Dec-17	71%																	Activities: 2 completed, 5 ongoing
	X			AGA ACTIVITIES: Scheduled: 03 Unscheduled: 04	0	15,889	0%	12-Jun-17	17-Nov-17	0%																	Activities: 3 completed, 1 cancelada, 3 ongoing
	X			GEN ACTIVITIES: Scheduled: 0 Unscheduled: 12	0	269,780	0%	20-Mar-17	31-Dec-17	82%																	Activities: 7 completed, 4 ongoing, 1 rescheduled
<b>TOTAL PROGRAMME OF TRAINING ACTIVITIES AND SEMINARS</b>					<b>7,753</b>	<b>358,929</b>	<b>4629%</b>			<b>64%</b>																	
4. State advisory visits (Result 3.1)	X			State visits: Scheduled: 03 Unscheduled: 08	16,250	131,633	810%	1-Jan-17	31-Dec-17	82%																Activities: 9 completed, 2 ongoing	

Activities	ICAO Objectives			Description of Activities and Corresponding Input	Amount Budgeted in the Year USD	Amount Realised in the Year USD	% of Budget Completion	Start Date	En Date	% of Activity Compliance to Date	Implementation Dates												Remarks and Problems Encountered				
	A	B	C								JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC					
<b>TOTAL PROGRAMME OF STATE ADVISORY VISITS</b>					(1)	(2)	(2)/(1)			82%																	
<b>5. Meetings (Results 1.1 and 1.2)</b>	X			PEL ACTIVITIES: Scheduled: 01 Unscheduled: 0	300	430	143%	7-Aug-17	11-Aug-17	100%																	
	X			OPS ACTIVITIES: Scheduled: 01 Unscheduled: 0	300	377	126%	17-Jul-17	21-Jul-17	100%																	
	X			AIR ACTIVITIES: Scheduled: 01 Unscheduled: 0	300	448	149%	18-Sep-17	22-Sep-17	0%																	
	X			AGA ACTIVITIES: Scheduled: 01 Unscheduled: 01	300	1,998	666%	15-May-17	8-Sep-17	50%																	
	X			GEN ACTIVITIES: Scheduled: 02 Unscheduled: 13	4,524	70,973	1569%	5-Feb-17	3-Dec-17	87%																	
<b>TOTAL MEETINGS PROGRAMME</b>					5,724	74,225	1297%			67%																	
<b>TOTAL WORK PROGRAMME</b>					133,539	643,563	482%			72%																	
<b>PROFESSIONAL SUPPORT</b>					385,000	385,000	100%																				
<b>ADMINISTRATIVE SUPPORT</b>					64,000	64,000	100%																				
<b>EQUIPMENT</b>					5,000	5,000	100%																				
<b>MISCELLANEOUS</b>					6,000	6,000	100%																				
<b>ADMINISTRATIVE COSTS</b>					59,354	116,895	197%																				
<b>TOTAL</b>					652,893	1,220,459	187%																				

**NOTE:**

- (1) The realised amount includes additional self-financed activities requested to SRVSOP for the amount of USD 393,403
- (2) The figures shown for the amount realised in the year are provisional, and are subject to review once the financial statement of 31 December 2017 is known
- (3) The budgeted amount is based on the amount approved by the Twenty-ninth Ordinary Meeting of the General Board (JG29) USD 652,893

Project N°: RLA/99/901  
Title: Regional Safety Oversight Cooperation System

### 3. SURVEY ON MANAGEMENT INDICATORS AND RESULTS

**Section I: Evaluation of current project**

**Section II: Assessment of compliance with objectives**

**Section III: Evaluation of implementation and delivery of services by ICAO**

**Section IV: Lessons learned**

<b>EVALUATION SCALE</b>	
5.0	Exceptional results beyond project requirements
4.5	Exceeds requirements
4.0	Project objectives were achieved in all cases
3.5	Most of the project objectives were achieved
3.0	Some quality results were achieved and implemented
2.5	Some quality results were achieved but could not be implemented
2.0	Some results were achieved with little impact and quality
1.5	Below the expected results
1.0	Well below the expected results

**EVALUATION AVERAGE**

**4.82**

<b>3. SURVEY ON MANAGEMENT INDICATORS AND RESULTS</b>	
<b>I. EVALUATION OF CURRENT PROJECT</b>	
<b>1.- Project objectives</b>	
<b>Do you think project objectives are properly set according to the development priorities of your State?</b>	
Yes	
Please enter the satisfaction rating for this item (from 1 to 5)	4.5
<b>2.- Regional and global support</b>	
<b>Do you think the project responds and supports your administration with regional and global safety commitments?</b>	
Yes	
Please enter the satisfaction rating for this item (from 1 to 5)	5
<b>3.- Comments by the State(s)</b>	
<b>Do you have any comments on the direction of the project?</b>	
The direction of the project is appropriate. It is recommended that greater dissemination be given to the Regional System, which might be through annual publications on the achievements obtained.	
Please enter the satisfaction rating for this item (from 1 to 5)	4.5
<b>4.- Strategy and vision</b>	
<b>Do you think the project responds to the long-term strategy and vision of your institution?</b>	
Yes	
Please enter the satisfaction rating for this item (from 1 to 5)	4.5
<b>5.- Project quality</b>	
<b>What do you think of the contents of the project with respect to the attainment of the expected objectives?</b>	
Very appropriate.	
Please enter the satisfaction rating for this item (from 1 to 5)	4.5
<b>6- Project resources</b>	
<b>Do you think the financial, physical and human resources assigned to achieve the objectives set forth in the project document are appropriate?</b>	
It is felt that those are the resources that the States can provide.	
Please enter the satisfaction rating for this item (from 1 to 5)	5

<b>3. SURVEY ON MANAGEMENT INDICATORS AND RESULTS</b>	
<b>I. EVALUATION OF CURRENT PROJECT</b>	
<b>7.- Project participants</b>	
<b>Do you think all the parties that should be involved in the project are present? If not, who should be involved?</b>	
It should be proportional to the Annexes to the Convention on Civil Aviation, which that are increasing. The System should find a way for the industry to participate as observer.	
Please enter the satisfaction rating for this item (from 1 to 5)	4
<b>8.- Project effectiveness</b>	
<b>Is the project effective and efficient?</b>	
Yes, as per the cost-benefit analysis carried out.	
Please enter the satisfaction rating for this item (from 1 to 5)	5
<b>9.- Modification of project objectives</b>	
<b>What modifications to the objectives and scope of the project would you propose?</b>	
Establish a communication strategy, and based on the results, define new goals, taking into account available resources and its sustainability over time.	
	4.5
<b>10.- Other information</b>	
<b>Please provide any other information to support or further clarify your perception of the current project scope.</b>	
Encourage States to support the challenges to be included in the four lines of work of the SAM Plan and to draft a new goal statement.	
The following draft conclusion was adopted by the Fourth Meeting of Air Navigation and Safety Directors of the SAM Region: That, in order to have a regional plan to support air transport in the SAM Region and a declaration of implementation, the Directors General of Civil Aviation of the SAM Region:	
a) initially recognise the importance of the four exes that could make up the Regional plan for the sustainability of air transport in the SAM Region: connectivity, safety, institutional building, and environmental protection, which are aligned with ICAO strategic objectives and with the sustainable development goals of the United Nations;	
b) undertake to nominate by 29 December 2017 the focal points and experts they deem necessary to make up the working groups that will be responsible for drafting the regional plan for the sustainability of air transport in the SAM Region and the declaration of implementation, based on the documentation prepared by the SAM Regional Office in this regard; and	
c) undertake to take action as needed to draft the aforementioned plan and its respective declaration by 29 June 2018.	
	<b>4.61</b>



## II. ASSESSMENT OF COMPLIANCE WITH OBJECTIVES

<b>1.- Project objectives</b>	
<b>In terms of support to project management by ICAO, do you think that project objectives are being</b>	
Yes	
Please rate your satisfaction on this topic (from 1 to 5)	5
<b>2.- Project schedule</b>	
<b>Do you think that project objectives have been met on a timely basis as expected?</b>	
Yes	
Please rate your satisfaction on this topic (from 1 to 5)	4.5
<b>3.- Use of resources</b>	
<b>Do you think that resources have been used efficiently in meeting the objectives?</b>	
Yes	
Please rate your satisfaction on this topic (from 1 to 5)	5
<b>4.- Project cost</b>	
<b>Do you consider that the costs relating to compliance with objectives have been appropriate?</b>	
Yes	
Please rate your satisfaction on this topic (from 1 to 5)	5
<b>5.- Major achievements</b>	
<b>What are the main achievements of the project with respect to the expected results?</b>	
Progress made in the SAFE Programme, support for ICAO CMA audits, IDISR Programme, the new ANS LAR, training activities and updated LAR standards, LAR harmonisation measuring tool, SSP implementation pilot plan, online OPS GSI course.	
Please rate your satisfaction on this topic (from 1 to 5)	5
<b>6.- Main problems and their resolution</b>	
<b>What are the main problems affecting the achievement of the expected results and how should they be resolved?</b>	
Please rate your satisfaction on this topic (from 1 to 5)	N/A

## II. ASSESSMENT OF COMPLIANCE WITH OBJECTIVES

### 7.- Other comments

Please introduce other comments related to compliance with project objectives.

	N/A

### 8.- Risks

What possible events could probably affect the achievement of project outputs? What do you recommend to respond to these events?

Continue with the follow-up and implementation of changes made to the SARPs

	N/A

### 9.- Other information

Please provide any other information that may support or further clarify your assessment regarding compliance with project objectives.

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**AVERAGE      4.90**

### III. EVALUATION OF PROJECT IMPLEMENTATION AND PROVISION OF SERVICES BY ICAO

<b>1.- Decision making</b>	
<b>Do you think that the decision-making process within the project is appropriate?</b>	
Sí	
Please enter the rating of satisfaction that this issue deserves to you (from 1 to 5)	5
<b>2.- Products quality</b>	
<b>Do you think that the quality of products elaborated is appropriate?</b>	
Sí	
Please enter the rating of satisfaction that this issue deserves to you (from 1 to 5)	5
<b>3.- Orientation</b>	
<b>Do you think that there is compliance with guidance towards achieving the project outputs?</b>	
Sí	
Please enter the rating of satisfaction that this issue deserves to you (from 1 to 5)	5
<b>4.- Organization and prioritization</b>	
<b>Do you think the organization and prioritization within the project is appropriate?</b>	
Sí	
Please enter the rating of satisfaction that this issue deserves to you (from 1 to 5)	5
<b>5.- Change management</b>	
<b>Do you think that the management of change and degree of flexibility in managing the project are appropriate?</b>	
Sí	
Please enter the rating of satisfaction that this issue deserves to you (from 1 to 5)	5
<b>6.- Service to the State</b>	
<b>Do you think that the service provided to your State is appropriate?</b>	
Sí	
Please enter the rating of satisfaction that this issue deserves to you (from 1 to 5)	5
<b>7.- Communication</b>	
<b>Do you think that the level of communication within and outside the project is adequate?</b>	
Sí	
Please enter the rating of satisfaction that this issue deserves to you (from 1 to 5)	4.5
<b>8.- Conflicts</b>	
<b>Do you believe that conflict management is adequate?</b>	
NA	
Please enter the rating of satisfaction that this issue deserves to you (from 1 to 5)	N/A
<b>9.- Use of resources</b>	
<b>Do you think that project resources are being used efficiently to produce the expected results?</b>	
Sí	
Please enter the rating of satisfaction that this issue deserves to you (from 1 to 5)	5

### III. EVALUATION OF PROJECT IMPLEMENTATION AND PROVISION OF SERVICES BY ICAO

<b>10.- Relevance of mechanisms</b>	
<b>Do you think that management mechanisms of the project are relevant?</b>	
NA	
Please enter the rating of satisfaction that this issue deserves to you (from 1 to 5)	N/A
<b>11.- Opportunity to work plans</b>	
<b>On the basis of its work plan, how would you rate the degree of opportunity of the project as regards the achievement of products, outputs and delivery of inputs?</b>	
Please enter the rating of satisfaction that this issue deserves to you (from 1 to 5)	5
<b>12.- Orientation</b>	
<b>Do you consider that the activities and products developed through the project are in line with ICAO directives, regional offices and air navigation plans?</b>	
Sí	
Please enter the rating of satisfaction that this issue deserves to you (from 1 to 5)	5
<b>13.- Other information</b>	
<b>Please provide any other information that may support or clarify your assessment on products and services provided through the project.</b>	

**AVERAGE 4.94**

#### IV. LESSONS LEARNED

##### **1.- Positive lessons learned from the project.**

###### **Provide a brief description of the positive lessons learned from project implementation.**

Taking under consideration the importance of the technical assistance programme to States, we have learned that we should request whichever relevant assistance for the remainder of 2017, with the aim of overcoming the deficiencies detected.

Concertation among States exercises a positive influence, from the technical point of view. Learning is obtained from the better practices. The guideline documentation, advisory circulars, the SRVSOP regulations and manuals are very beneficial tools.

Cooperation among States has demonstrated to be a very good practice and has helped in the effective implementation (EI) increase in some States. Support for PQ resolution.

##### **2.- Opportunities for improvement.**

###### **Provide a brief description of the improvement opportunities identified during project implementation.**

Promote SSP implementation and, as part of it, the risk-based oversight.

Encourage a greater number of multi-nation certifications.

IDISR improvements.

##### **3.- Strategy to implement the improvement opportunities identified.**

###### **Provide a brief description of the strategy that you would propose to implement the improvement opportunities identified.**

Pilot scheme for SSP implementation, the risk-based oversight initiative.

**RLA/99/901 Project**  
**Regional Safety Oversight Cooperation System**

**CALENDAR OF DELIVERY DATES**

<b>DOCUMENT</b>	<b>2017</b>	<b>Future years</b>
1. Project status by the end of year, and management and outcome indicators	September 2017	30 August
2. Project monitoring and control based on the work plan approved for the year	September 2017	August of the following year
3. Survey on 2017 management and outcome indicators	September 2017	Send the format to focal points 2 weeks before each coordination meeting

**Proposal of conclusions and decisions  
concerning compliance with the 2017 Programme of Activities**

**Conclusion JG 30/XX**

**Approval of amendments to LAR 61, 63, 65, 67, 141 and 142 of the LAR PEL package**

Considering that the text of the amendments to LAR 61, 63, 65, 67, 141 and 142 has passed through all the stages outlined in the LAR development, harmonisation and adoption strategy, and having received no disapproving comments from the System's member States, the following amendments are hereby approved:

- a) Amendment 9 to the Second edition of LAR 61 – Licences for pilots and their ratings;
- b) Amendment 8 to the Second edition of LAR 63 – Licences for crew members other than pilots;
- c) Amendment 7 to the Second edition of LAR 65 – Licences for aeronautical personnel other than crew members;
- d) Amendment 9 to the Second edition of LAR 67 – Standards for granting the aeronautical medical certificate;
- e) Amendment 8 to the Second edition of LAR 141 – Civil aviation training centres; and
- f) Amendment 7 to the Second edition of LAR 142 - Civil aviation instruction centres.

**Conclusion JG 30/XX**

**Approval of the framework for the implementation of Amendment 173 to Annex 1, on health promotion related to aviation medical risk management for licence holders at regional level**

Taking into account the need to implement Amendment 173 to Annex 1 on health promotion and for which the Licencing and Aviation Medicine Panel has proposed activities to be conducted as regional framework, and having received no disapproving comments from the System's member States, the following is hereby approved:

- a) The proposed framework of activities to be carried out in the Region for implementation of Amendment 173 to Annex 1 on regional health promotion for aviation medical risk management for licence holders, shown in **Appendix F** to this working paper.
- b) Instruct the acting General Coordinator of the System to coordinate and monitor its compliance, through the Technical Committee, with the aviation medicine experts of each State.

**Conclusion JG 30/XX**

**Approval of the proposal for the conduction of tasks concerning the databank of questions on theoretical exams and proficiency standards for pilots**

Taking into account the importance of optimising theoretical and proficiency evaluations in support of the LAR PEL harmonisation process for the granting of licenses and ratings, and given an existing proposal from the Licences and Aviation Medicine Panel to work jointly to this end, and having received no disapproving comments from the System's member States, the following is hereby approved:

- a) The proposal to work at the regional level through tasks assigned to States for the development of a databank of questions on theoretical exams and proficiency standards for the issuance of licences and ratings for pilots.
- b) Instruct the acting General Coordinator to plan tasks based on the corresponding guidelines, for their monitoring through the SRVSOP Technical Committee.

**Conclusion JG 30/XX**

**Approval of amendments to LAR 91, 119, 121, 135 of the OPS LAR package**

Considering that the text of the amendments to LAR 91, 119, 121 and 135 regulations has passed through all the stages outlined in the LAR development, harmonisation and adoption strategy, and having received no disapproving comments from the System's member States, the following amendments are hereby approved:

- a) Amendment 8 to the First edition of LAR 91 – Flight and general operating rules.
- b) Amendment 5 to the First edition of LAR 119 – Certification of air service operators.
- c) Amendment 8 to the First edition of LAR 121 – Operating requirements - scheduled and non-scheduled domestic and international operations.
- d) Amendment 8 to the First edition of LAR 135 – Operating requirements - scheduled and non-scheduled domestic and international operations.
- e) Amendment 4 to the First edition of LAR 175 – Operating requirements – scheduled and non-scheduled domestic and international operations.

**Conclusion JG 30/XX**

**Approval of amendments to LAR 43 and 145 of the AIR LAR package**

Considering that the text to the amendments to LAR 43 and 145 has passed through all the stages outlined in the LAR development, harmonisation and adoption strategy, and having received no



disapproving comments from the System's member States, the following amendments are hereby approved:

- a) Amendment 5 to the First edition of LAR 43 – Maintenance.
- b) Amendment 7 to the Third edition of LAR 145 – Approved maintenance organisations.
- c) Amendment 7 to the Second edition of LAR 65 – Licences for aeronautical personnel other than the flight crew, Chapter D corresponding to aircraft maintenance licences, based on the proposal of the Licences and Aviation Medicine Panel (RPEL/13).

**Conclusion JG 30/XX**

**Approval of amendments to LAR 139, 153, 154 and 155 of the AGA LAR package**

Considering that the text to the amendments to LAR 139, 153, 154 and 155 of the AGA LAR package has passed through all the stages outlined in the LAR development, harmonisation and adoption strategy, and having received no disapproving comments from the System's member States, the following amendments are hereby approved:

- a) Amendment 5 to the First edition of LAR 139 – Certification of aerodromes.
- b) Amendment 5 to the First edition of LAR 153 – Operation of aerodromes.
- c) Amendment 5 to the First edition of LAR 154 – Design of aerodromes.
- d) Amendment 2 to the First edition of LAR 155 – Design and operation of heliports.

**Conclusion JG 30/XX**

**Approval of amendments to LAR 203, LAR 204, LAR 210 and LAR 215 of the ANS LAR package**

Considering that the text of the amendments to LAR 203, LAR 204, LAR 210 and LAR 215 of the ANS LAR package has passed through all the stages outlined in the LAR development, harmonisation and adoption strategy, and having received no disapproving comments from the System's member States, the following amendments are hereby approved:

- a) First edition of LAR 203 – Meteorological services for international air navigation.
- b) First edition of LAR 204 – Aeronautical charts.
- c) First edition of LAR 210 – Aeronautical telecommunications.
- d) First edition of LAR 215 – Aeronautical information services.

**FRAMEWORK FOR THE IMPLEMENTATION OF AMENDMENT 173 TO ANNEX 1 ON  
REGIONAL HEALTH PROMOTION ACTIVITIES FOR LICENCE HOLDERS**

No.	Activities	Date of compliance	Responsible party
1	Incorporate health promotion activities into the strategic objectives of the State Safety Programme (SSP).	January 2018	CAA
2	Periodic analyses by the CAA of safety-related events, with respect to disabilities claimed by licence holders and their assessment.	June/December	CAA
3	<p>Strengthen training</p> <ul style="list-style-type: none"> <li>• Identify AME training needs, in accordance with the new requirements for assessing aviation medicine-related risks</li> <li>• Include health promotion topics in the initial and periodic AME training programmes</li> <li>• Conduct workshops, seminars, symposia or other training events convened by States and the SRVSOP, on health promotion and on experiences in aviation medicine-related risks</li> </ul>	<p>December 2017</p> <p>January 2018</p> <p>March 2018</p>	<p>AMS</p> <p>AMS</p> <p>CAA/SRVSOP</p>
4	Update the AME and CMAE working procedures in correspondence with the current health promotion criteria and, taking into account the national and international epidemiological situation, inform licence holders of existing risks and measures to be taken to prevent them.	January 2018	AMEs and CMAEs
5	Include the service disability of licence holders in the statistical records (regional medical information system)	Permanent	AMEs and CMAEs
6	Carry out health promotion and education activities within the framework of the medical evaluation of licence holders, taking into account individual risk factors.	Permanent	AMEs

No.	Activities	Date of compliance	Responsible party
7	Inform SRVSOP States on health promotion actions taken with licence holders, and their impact.	Every year (RPEL)	AMS
8	Design and publish educational material for licence holders in relation to their main identified health problems.	August 2018	SRVSOP and CAA
9	Publish health promotion and education guidance material on the CAA website, and develop preventive medicine texts for licence holders (bulletins and other).	Permanent	CAA

**NOTE:**

In order to work on the aforementioned items, each State shall focus on its specific statistics on sudden on-service disability cases, statistics related with unsuitability causes, and medical leave cases.

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